

Celebrate Woodinville 2010

Cityhood Celebration - Celebrate the Arts

Professional Artist Organization Application Form



GROUP INFORMATION Please print

Name of Artist Organization: _____

Mailing Address: _____

Contact Name: _____ Title: _____

Ph: _____ Alternate Phone Number: _____ Fax: _____

E-Mail: _____ Web page: _____

City of Woodinville resident: Yes No (Board member or address attached to tax ID number)

Number of members in organization _____

Non-profit ID number _____ or for profit _____

INFORMATION FOR THIS EVENT Please print

Number of artists interested in displaying artwork at event: _____

Type of artwork (check all): _____ Painting, _____ Drawing, _____ Printmaking, _____ Mixed media
_____ Photography, _____ 3D (sculpture), _____ Other (please specify) _____

Provide details regarding the artwork that would be on display:

Provide details regarding the public interactive element that would be provided:

One rectangular table (6'x2.5') plus 2 chairs per artist will be provided.

Other Facility Needs: (Please specify) _____

See Terms of Agreement for parking, set-up and take down restrictions.

Return Application, Terms of Agreement and Service Agreement by March 5, 2010 to:

	<p>Woodinville Parks and Recreation Attn: Helen Romao 17401 133rd Avenue NE Woodinville, WA 98072 425-398-9327 x2304</p>
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Professional Artist Organizations Terms of Agreement

Cityhood Celebration – Celebrate the Arts



Please review the following instructions and guidelines; sign and return with your application form.
Please make a copy for your reference at the event.

City of Woodinville is not responsible for:

- Any damage to or theft of artists' equipment, supplies, or works of art.

Pre-event Requirements:

- * Read, understand and inform anyone from your group of these guidelines. Violation of these rules could result in immediate dismissal from the event.

Pre Event Setup on Friday March 26:

- * Check in with authorized personnel as directed on the event acceptance information packet.
- * Access to the event site is available between **5-7 pm** on Friday, March 26
- * Vehicles are allowed at the site during this time for setup.
- * This is the time to drop off needed materials and setup for the event.
- * Signs provided by the artist organization may be utilized provided they are affixed in a manner that will not cause any damage or leave residue. Blue painters tape must be used for any signs affixed on the walls

Day of Event, Saturday March 27:

Parking Instructions day of event:

- * All vehicles must park off site on the day of the event.
- * No vehicles will be allowed on site before the event on March 27. It is walk in only.
- * It is recommended that you find parking before the roads close for the "All Fools Parade." Because of the parade, NE 175th St will be closed in front of the Carol Edwards Center as will other roads in the area. Parking is available at the City parking lot south of the sports fields on 131st Ave NE.

Pre Event Instructions:

- * Representative of artist organization must check in upon arrival with authorized personnel as directed on the event acceptance information packet.
- * Access to the professional artists' area will only be available after **11:30am** on Saturday, March 27 for final set up.
- * Booths must be completely set up by 12:00 p.m. on the day of the event.

Event Information:

- * Each booth must be staffed 15 minutes prior to the event opening.
- * Artists must operate their booths between the hours of 12:00 and 4:00 pm.
- * Artists must only be operating from their designated area.
- * Prices may be displayed on artwork but no sales are allowed at event. Contact information may be given out.

Tear Down Instructions:

- * Booths may be disassembled at 4:00 pm but not prior.
- * Vehicle access for pickup will be available after 4:00 pm at the Carol Edwards Center

Thank you for your interest in participating in the 2010 Cityhood Celebration – Celebrate the Arts.

I have read and understand the above requirements and guidelines and will abide by all of them in good faith.

I, _____, am authorized to sign for _____.
(Officer, Owner, etc.) (Agency, Organization, Club, etc.)

Professional Artist Organization SERVICE AGREEMENT FORM



2010 Celebrate the Arts Show

The City of Woodinville thanks you for your interest in participating in our annual Celebrate the Arts Show Event.

Agreement Information:

Professional Artists agree to:

- Provide their expertise and artwork showcasing to the public from 12-4pm on Saturday, March 27th, 2010 during the Celebrate the Arts Show.
- Artist organization will provide interactive or education elements related to their art
- Is responsible for, all personal equipment, supplies and works of art brought to the event at CEC.

City of Woodinville agrees to:

- Allow artists to attach prices to works of art; however they cannot sell art on site.
- Provide the space, table and 2 chairs to each artist.

City of Woodinville is not responsible for:

- Any damage to or theft of artists' equipment, supplies, or works of art.

City Contact Information:

Helen Romao
Woodinville Parks & Recreation
17401 133rd Ave NE
Woodinville, WA 98072
425-398-9327 ext 2304
helenr@ci.woodinville.wa.us

Artist Signature: _____ Date: _____

City Signature: _____ Date: _____

****Please sign one copy and return with your application form.**