

# City of Woodinville Community Service Contract



*This is required of any person needing to complete court-ordered or mandated community service hours. This contract must be read and signed before consideration and/or placement may be made.*

## **If accepted and placed as a City of Woodinville volunteer...**

### I can expect from City of Woodinville:

- To receive volunteer assignments allowing me to complete my mandated community service hours.
- That most assignments will occur Monday through Friday, 8 a.m. to 5 p.m.
- Where appropriate, special projects or weekend assignments may be made available.
- Documentation of completed hours that will meet court requirements.

### The City of Woodinville can expect from me:

- To be punctual and show up to assignments when expected.
- To demonstrate a professional attitude, cooperate and comply with Supervisors, staff and other volunteers.
- To abide by the City's rules and policies.
- To not possess, consume, sell or use alcohol or any controlled substance during volunteer hours, or in any manner which impedes performance.
- To not engage in any illegal behavior.
- To not carry weapons of any kind.
- To sign in upon arrival and sign out before departing, each day.

Your volunteer service may be terminated for two or more unexcused absences, chronic tardiness, possession or influence of alcohol or controlled substances, behavior that endangers self or others, damaging or taking property belonging to others, hostile or uncooperative attitude to Supervisor, staff or volunteers, or failure to abide by specific site rules. In such cases, you will be remanded back to the court.

If you need to contact your Supervisor in the event of illness, or to change your schedule in advance:

\_\_\_\_\_  
*Name of Supervisor*

\_\_\_\_\_  
*Phone*

The City cannot give credit for hours that have not been worked for good performance, good behavior or any other reason.

In consideration of my being permitted to perform my community service at the City of Woodinville, I hereby agree on behalf of myself and my heirs, to hold harmless the City of Woodinville, its officials, employees and agents and waive any and all claims or legal causes of action for damages or injury occurring to me or arising out of or in any way connected with my performance of the volunteer community service hours. I further agree to defend, indemnify and hold harmless the City of Woodinville, its officials, employees and agents for any claims for liability or lawsuits of any kind by any other person or entity that arise out of my performance of the volunteer community service hours except for those claims for injuries or damages by third parties caused by the sole negligence of the City.

(continued on reverse side)

I understand, if I am injured during scope of service, that the Court having jurisdiction has included my hours of volunteer community service in the State Labor and Industries coverage for volunteer workers, and any costs and administrative fees shall be borne solely by me.

I authorize the Court having jurisdiction, Probation Services Department, to exchange prior record and nature of offense information with the community service project for the purpose of assignment of actual work. I agree the community service site shall verify my compliance or non-compliance regarding completion of the number of hours assigned. I will notify the Probation Department of any change of address.

This agreement will be in effect for the duration of the community service project beginning

\_\_\_\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

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