



Temporary Sign Permit Application

Development Services Department

425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072

Desk Hours • Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

PROJECT NAME:	PERMIT NO:
PROJECT ADDRESS:	PERMIT EXP DATE:
Unit #	
PARCEL NO:	ZONE:

PROPERTY OWNER INFORMATION	TENANT INFORMATION
NAME:	BUSINESS NAME:
ADDRESS:	CONTACT:
PHONE NUMBER:	ADDRESS:
EMAIL ADDRESS:	PHONE NUMBER:
	EMAIL ADDRESS:
CONTRACTOR INFORMATION	
NAME:	PHONE NUMBER:
BUSINESS NAME:	EMAIL ADDRESS:
ADDRESS:	LICENSE NUMBER:
	EXP DATE:
PERMIT INFORMATION	
DESCRIPTION:	
FOR EVENTS ONLY	
DATE OF SIGN/BANNER INSTALLATION:	DATE OF SIGN/BANNER REMOVAL:
NUMBER AND DATES OF PREVIOUS SIGN PERMITS DURING THE PAST YEAR:	

DO NOT CONSTRUCT OR ORDER A SIGN UNTIL A PERMIT HAS BEEN ISSUED.

I certify under penalty of perjury that I am the owner or authorized agent of the above property and the information furnished by me is true and correct to the best of my knowledge. I certify that all applicable federal, state, county, and City of Woodinville requirements for the work authorized by this permit shall be met. I grant permission for City staff to enter areas covered by this permit application for the sole purpose of inspecting work completed under this permit application and enforcing provisions related to the issuance or approval of the permit.

Owner / Owner's Agent

Date

SIGN TABLE

Please fill out the use table completely for each permit. If more than three permits are applied for, submit additional sheets. Incomplete or incorrect information may be returned to the applicant for additional information. See Chapter 21.20 WMC for sign regulations.

INFORMATION	SIGN 1	SIGN 2	SIGN 3
GENERAL			
TYPE OF SIGN	<input type="checkbox"/> Portable (A-frame or sandwich) <input type="checkbox"/> Street Banner <input type="checkbox"/> Special Event Sign/Banner <input type="checkbox"/> Political Sign <input type="checkbox"/> Real Estate Sign <input type="checkbox"/> Other: _____	<input type="checkbox"/> Portable (A-frame or sandwich) <input type="checkbox"/> Street Banner <input type="checkbox"/> Special Event Sign/Banner <input type="checkbox"/> Political Sign <input type="checkbox"/> Real Estate Sign <input type="checkbox"/> Other: _____	<input type="checkbox"/> Portable (A-frame or sandwich) <input type="checkbox"/> Street Banner <input type="checkbox"/> Special Event Sign/Banner <input type="checkbox"/> Political Sign <input type="checkbox"/> Real Estate Sign <input type="checkbox"/> Other: _____
DIMENSIONS			
SIGN LENGTH (feet)			
SIGN HEIGHT (feet)			
SIGN AREA (square feet)			
MAXIMUM HEIGHT FROM GROUND (feet)			
MATERIALS			
MATERIAL TYPE			
MOUNTING TYPE	<input type="checkbox"/> None – Not applicable <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Other: _____	<input type="checkbox"/> None – Not applicable <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Other: _____	<input type="checkbox"/> None – Not applicable <input type="checkbox"/> Freestanding <input type="checkbox"/> Wall <input type="checkbox"/> Other: _____
DURATION			
DATE OF SIGN/BANNER INSTALLATION			
DATE OF SIGN/BANNER REMOVAL			