



Tree Removal Permit Application Checklist – Tree Plan IV

Development Services Department
 425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072
Desk Hours • Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

The following items along with this checklist must be provided in order to receive a complete application for a Tree Removal Permit – Tree Plan IV.
 REVIEW WILL NOT BEGIN UNTIL A COMPLETE APPLICATION IS RECEIVED.

CHECKLIST

Required	Received	PROJECT NAME:
		1. Completed, signed (in ink) application <i>(Tree Removal Permit Application)</i>
		2. Verification of arborist's registration
		3. Verification of tree removal service contractor's registration
		If permit is for 2-healthy tree removals in 12-month period, the following is required:
		4. Tree Density Calculations <i>(Tree Density Credits Worksheet)</i>
		5. Tree Species for all trees
		6. Replanting Plan, showing location, size, and species of new trees, and installation detail
		For all other Tree Plan IV, the following is required:
		7. Three (3) copies of a complete site plans. Maximum drawing size of 22" x 34" and minimum drawing size of 11" x 17" drawn to scale (1:10 to 1:60). Original sheets shall be of good quality and be reproducible. The three complete sets of plans shall include the following information. For undeveloped sites or within Native Growth Protection Easements (NGPE), the Site Plan is only required to show potentially impacted trees.
		a. Structures, driveways, streets and easements
		b. Tree Locations, including size and species, and including trees that extend over from abutting properties
		c. Trees to be removed
		8. Tree Density Calculations <i>(Tree Density Credits Worksheet)</i>
		9. Tree Species for all trees
		10. Replanting Plan, showing location, size and species of new trees, and installation detail
		11. Arborist report, completed by a certified arborist with tree assessment certification, that trees meet criteria for hazard or nuisance trees, if the application is for removal of hazard or nuisance trees