



Temporary Outdoor Tent & Business Space: Enforcement of Regulations will Resume July 8, 2022

ANNOUNCEMENT

THIS NOTICE SERVES TO ALERT ALL WOODINVILLE BUSINESSES that have erected tents or other forms of temporary covers to create outdoor space during COVID-19 restrictions will need to remove such tents or structures or take the necessary steps to bring these into compliance with City regulations. **The deadline for removal or compliance is 5:00 pm, Tuesday, July 8, 2022.**

If you have questions about whether this applies to your business, please contact the City of Woodinville before the deadline at (425) 489-2754, or email Development Services at permitcenter@ci.woodinville.wa.us.

Background: Due to the COVID-19 pandemic, the Washington State Governor and King County issued orders restricting the indoor capacity of business establishments. In response, the City of Woodinville established a program temporarily relaxing certain regulations pertaining to temporary covered (e.g., tents) and uncovered outdoor areas used for business purposes. Now that the indoor capacity restrictions have been lifted, the City will resume enforcement of all regulations pertaining to the use of tents and other forms of outdoor spaces.

What are the requirements?

- No prior City approval is required if the outdoor space satisfies *all* of the following conditions:
 - Temporary placement of tables, chairs, and other goods outdoors on private property away from walkways, sidewalks, fire lanes, and parking areas; and
 - No type of cover such as a tent is erected; and
 - Safe pedestrian access including compliance with the American Disability Act (minimum 44 inches of unobstructed width for access) is maintained.
- Prior City approval is required if *any* of the following conditions exists:
 - Temporary or permanent placement of tables, chairs, and other goods outdoors on any walkways, sidewalks, parking areas, or public spaces whether covered or uncovered; or
 - The erection of any tents or other membrane structures 400 square feet in area or larger; or
 - The erection of any tents or other structures regardless of size for a period of more than six months.

CITY OF WOODINVILLE
Development Services Department
425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072
Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

What if I would like to establish an outdoor space for my business?

If a business wants to establish a permanent outdoor space for uses such as dining, wine tasting, displaying of goods, etc., a building permit is required. Permits can be applied for through the City's permit portal on the City's website. For more information, please go to: <https://woodinville.cc/ApplyForPermit>.

As part of the building permit application process, applicants must include a drawing of the site (site plan). The site plan should show the general layout of the site including buildings and parking, the location and layout of the outdoor space including tables, chairs, barriers, heating source, and enter/exit points. If a tent is being erected, information on the materials used to construct the cover and fire rating certificate is required. If a more permanent structure is being used, demonstrated compliance with building construction and energy codes is required.

TIP! For your application to be approved, be sure your business:

- Continues to meet minimum parking requirements (the expanded outdoor space counts in your parking calculations).
- Does not remove landscaping necessary to satisfy code requirements.
- Complies with the Americans with Disabilities Act (minimum 44 inches of unobstructed width for access).
- Complies with building, fire, or energy code requirements, as applicable.
- Does not block or obstruct fire lanes, hydrants, or any other emergency response requirements.

If you have questions or need assistance, please contact the City of Woodinville as soon as possible. Our contact information again is: (425) 489-2754 or email permitcenter@ci.woodinville.wa.us.