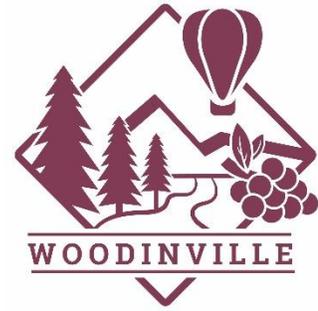


Permitted Uses Update Public Participation Plan



Introduction

Woodinville is undertaking a major process to update the development regulations that affect how new development and redevelopment occurs within the city. These development regulations are collectively known as the Unified Development Code and the updates will result in changes to many sections of the code over the next few years. Some of the updates are primarily procedural or minor in nature as they help clarify and simplify the code. Other updates, such as the permitted uses, represent more significant changes with the stated goal of making the regulations more user friendly. This public participation plan focuses on the different uses by zoning district and is intended to help gather input on updating how uses are defined and where they are allowed within the City consistent with the Woodinville Comprehensive Plan.

1.0 Public Participation Goals

The following are the goals we want to achieve with this Public Participation Plan:

- Make the process accessible, inclusive, and engaging to stakeholders and all members of the public.
- Provide interested parties with timely information and multiple opportunities to review and comment on proposed amendments to the permitted uses definitions and tables.
- Deploy multiple approaches to promote and encourage open and effective public discussion.
- Actively solicit information from citizens, businesses, property owners and other stakeholders.

2.0 Public Participation Opportunities

Woodinville is committed to providing multiple opportunities for public participation throughout the process. The permitted uses section of the code (Chapter 21.21) impacts how uses are defined and what uses are allowed where. This has impacts for residents and visitors of the City, property owners and business owners. The City will use a variety of communication tools to inform the public and encourage their participation through multiple engagement tools, including the following:

COMMUNICATION AND OUTREACH TOOLS

Website

Staff will create and maintain a project webpage on the City's website and a project tile on the Engage Woodinville website that will be the main place for drafts of the updates, information on the process and to take comments.

Postcard Mailing

Postcards will be mailed to all addresses in the city sharing information about the updates and encouraging people to go to the webpage to view and provide feedback on the draft changes.

Social Media

Posts on Facebook and Twitter will be made to introduce the project and invite residents and businesses to learn more on the City's website and provide comment.

Chamber of Commerce

Staff will work with the Chamber of Commerce to reach out to the business community regarding the changes to the permitted uses code and land use definitions. This outreach will include inviting these organizations and their members to provide feedback on drafts and attend public hearings.

Notice mailing list

An email list of interested parties will be created, advertised and maintained by the City of Woodinville. The list will be used to notify interested parties during the progress about participation opportunities. Interested parties can be added to the list by contacting the Development Services Department. To join the mailing list to receive future notifications, Woodinville residents will be able to call or email staff.

ENGAGEMENT AND COMMENT TOOLS

Comment

Interested parties will be encouraged to provide formal public comments to Woodinville by letter or email. Staff will also provide a venue for general online comments and questions through the Engage Woodinville website. Staff will gather all comments and will share these with the Woodinville City Council and Planning Commission.

Planning Commission

The Planning Commission will be the primary forum for detailed review and recommendations to the Woodinville City Council. Interested parties are encouraged to attend and provide comments during Planning Commission and City Council meetings, workshops and public hearings. Official notices will be published as established in the Woodinville Municipal Code 21.85.050, which provides information on published notices and mailings.

Other

Depending on the level of interest, the City may incorporate additional efforts for engagement to ensure businesses and the community have opportunity for input.

3.0 Public Participation Timeline

The following is a general timeline including anticipated public participation opportunities.



4.0 Public Comment Periods and Hearings

The Planning Commission will conduct a series of public meetings to discuss the land use definitions and tables and at least one public hearing to solicit input. City Council will hold at least one public hearing before final adoption.

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list of interested parties.